



HUMAN RESOURCES UNIT
Interoffice Memorandum

DATE: August 28, 2014

TO: Bramby A. Tollen

FROM: Dr. Staci Vesneske

SUBJECT: Personnel Notification of Concern and Possible Disciplinary Action

Please be advised that I am currently investigating the following concerns that have come to my attention:

1. Concerns that you were dishonest and misused your approved leave of absence.
2. Concerns that you are being dishonest and misusing sick leave.

Each of these concerns could constitute an act of misconduct that could result in disciplinary action taken against you, up to and including dismissal.

You are directed to meet with me on:

Date: September 2, 2014
Time: 8:00 a.m.
Location: Edward A. Greer Education Center
2832 E. Flamingo Road
Room 100

This notification is intended to satisfy the notice requirements set forth in Articles 27-5, 27-6, 27-8, and 28-1 of the Negotiated Agreement between the Clark County School District and the Clark County Association of School Administrators and Professional-technical Employees.

Received: _____

Bramby Tollen

_____ Date