

**ATTENDANCE/TARDY POLICY:** Attendance is extremely important and is a focus at Pinecrest Academy. The state of Nevada tracks student attendance and Pinecrest is held accountable for students attending school. Aside from state reporting, students need to learn the life skill of arriving on time to school every day. This also aligns with our vision of students being successful in future college and career. You cannot be successful at college or career unless you are present in class and/or on the job. As with any life skill, accountability and natural consequences occur for those who are not following protocol. With that said, students who have missed more than 5 days (total excused or unexcused) per semester will have limited, or be restricted from, participation in field trips, sports, student performances, and/or extra-curricular activities. If your child is absent from school, please remember to send a note or email your child's teacher within 3 school days after their return, or the absence will be deemed unexcused. Any prearranged absence must be done with a letter to the teacher, informing them of the absence. Students must attend school the day they are involved in sports practice, games, student performances, event nights, or extra-curricular activities in order to participate that day. Please remember that your child needs to be on time and in school every day in order to learn!

The first bell rings at 7:45 a.m. and instruction begins at 8:00 a.m. After 8:00 a.m., your child will be marked tardy. If your child is struggling academically and absent/tardy more than two days per quarter, your child may be retained in the current grade level. For each day a student is absent, parents/guardians must submit supporting documentation explaining the reason for the absence. Documentation submitted more than 3 days (72 hours) after the student's return to school will not be accepted, and the absence(s) will be deemed unexcused. Students with excessive absences will be referred to the administration for possible Educational Neglect referral. Referrals will be issued after reaching the school's maximum allowance, and may result in the student's report card reflecting insufficient attendance for receiving a grade.

**ACADEMIC RECOVERY:** Any child who is below grade level in any academic area (reading, writing, math, or science) will be provided mandatory intervention throughout the school day. This could be, but not limited to: individual pull-out, tutoring, guided groups, and direct intervention groups, in place of specialist classes, electives, or enrichments. If the school identifies your student as requiring additional instruction and/or remediation, attendance at and successful completion of these intervention options are mandatory. Any student, who is below grade level at the end of the year, may be retained in the current grade level. Students are not socially promoted at Pinecrest Academy of Nevada. Together, we will work to ensure students are confident, capable, and proficient before promoting them to the next grade level. Therefore, students may be retained in the current grade level if they are below grade level in reading, writing, math, or science.

**FOOD SERVICE:** Breakfast snacks are served from 7:30 to 7:45 a.m. in the multi-purpose room. Your child will have a designated mid-day lunch time depending on their grade level. Afternoon snacks will be served at the beginning of the first session of T.E.A.M.S. Academy.

Breakfast: \$1.00

Pre-Ordered Lunch: \$3.50

Lunch Purchased the Same Day: \$5.00

Afternoon Snack: \$1.00

**OUTSTANDING FEES:** Failure to pay all outstanding fees may result in the loss and/or suspension of extracurricular activity privileges. Fees may include but shall not be limited to: lost books, lunch accounts, field trips, full-day kindergarten tuition, before/after care fees, and any and all fees which may accrue in the normal course of the school year.

**PERSONAL POSSESSIONS & NUISANCE ITEMS:** Students are not allowed to bring any toys, pets, or animals to school. In addition, any item which can create a hazard to the health and safety of others or is